



Southern African Institute of Steel Construction

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POLASA
POWER LINE ASSOCIATION
OF SOUTH AFRICA

POLASA MEMBERSHIP APPLICATION AND DECLARATION
POWER LINE CONTRACTOR

Application for membership of POLASA, an Association of SAISC by/on behalf of:

.....

I/we hereby apply for membership. I/we declare as follows:

1. I/we subscribe to the mission and objectives of the Institute.
2. I/we subscribe to the Code of Ethics of the Institute.
3. I/we understand and accept that the Board of Management of the Institute is empowered to accept or reject my/our application, or to cancel my/our membership should I/we either be judged to be in contravention of the Code of Ethics or fail to pay our membership subscriptions.
4. The enclosed questionnaire has been accurately completed and no information which might affect my/our application has been withheld.

Signed on behalf of.....on this day of

Signature

In the presence ofWitness

Name and position of signatory

INFORMATION TO SUPPORT MEMBERSHIP APPLICATION

STEELWORK CONTRACTOR MEMBER

(Fabricators and Erectors of Steelwork)

1.	COMPANY IDENTIFICATION	
1.1	Full registered name of company:	
1.2	Company registration number:	
1.2.1	Company registration number:	
1.2.2	VAT Registration number:	
1.3	Postal address:..... Code:	
1.4	Physical address:	
1.5	Nominated representative of company:	
	Representative's position:	Cell:
	Telephone:	Fax:
	E-mail:	Website:
2.	COMPANY'S ACTIVITIES	
2.1	What is the principal business of the company :	
	
	
	
2.2	Any other business the company is engaged in :	
	
	
	

3.	HISTORY
3.1	Date of establishment:
3.2	Subsidiary of:
3.3	Affiliates, branches, divisions and subsidiaries of company:
3.4	Are you a "Developing Member"? :
3.4	List the major organisations for which your company is an "approved supplier:

4.	PRINCIPAL OFFICERS				
	Position	Name	Qualifications	e-mail address	Years of Experience
	Managing Director				
	Technical Manager				
	Works Manager				
	QA Manager				
	Erection Manager				
	Marketing Manager				
	Human Relations Manager				
	Other people in the company who may deal with the Institute from time to time:				
	Position	Name	Qualifications	e-mail address	Years of Experience

5.	QUALITY ASSURANCE		
		YES	NO
	Does a documented company quality assurance system exist which can be audited ?		
	Has the company's QA system been audited in the last year ? If YES, by whom ?		
	Is the company certified in terms of ISO 9000 ?		
	Is the company certified in terms of ISO 14000 ?		
	(Attach copies of all relevant certificates.)		
6	SERVICES AND PRODUCTS		
6.1	Services:	YES	NO
	Does the company have in-house structural design capacity?		
	Does the company have in-house steel detailing capacity?		
6.2	Product Information: Indicate, by category, the products fabricated and/or erected by your company.		
		Fabrication	Erection
	Structural steel fabrication: Heavy (Components of more than 10 tonnes each)		
	Medium (Components of 3 to 10 tonnes each)		
	Light (Components of less than 3 tonnes each)		
	Silos and tanks		
	Miscellaneous platework		
	Mine shaft steelwork		
	Mine shaft conveyances		
	Transmission line towers		
	Tubular structures		
	Space frames		
	Architectural/metalwork		
	Stainless steel fabrications		
	Other (specify):		
6.3	Specify any company specialities:		
6.4	Attach any available brochures on the company and its products / services.		

7.	CONTRACTS					
7.1	Projects in progress or completed in the past two years (list 5 contracts):					
	Project	Client	Type of Work	Completion date	Approximate Contract Value	
7.2	Contracts value limitations:					
	Minimum value of work considered per contract:			R		
	Maximum value of work considered per contract:			R		
8.	EMPLOYEES, INCLUDING CONTRACT STAFF					
8.1	Total no of office staff:					
8.2	Workshop / factory / site staff:					
		No in workshop	No on site		No in workshop	No on site
	Engineers			Welders (uncoded)		
	Technicians			Operators		
	Welding engineer/technician			Riggers		
	Draughtsmen			Labourers		
	Supervisors/foremen			Apprentices		
	Boilermakers			Others (specify):		
	Welders (coded)					
8.3	Total no of employees:					
8.4	Peak manpower in last 2 years:					
8.5	Have you submitted an Employment Equity Plan?					
	Have you written a Skills Development Plan?					
	Have you appointed a Skills Development Facilitator?					
	Name:					

9.	INFORMATION TECHNOLOGY
	<p>List all installed programme packages for design, drawing, detailing, estimating, project management, financial control, etc used by the company:</p> <p>.....</p> <p>.....</p>

10.	FACILITIES					
	Workshops / site facilities:					
		Workshop	Site		Workshop	Site
	Areas:					
	- Covered workshop (m ²)			CAD (draughting)		
	- Open gantry (m ²)			Bending machines		
	- Yard (m ²)			Line boring machines		
	CONSTRUCTION EQUIPMENT			End milling machines		
	Stringers			CNC drilling line		
				Cropping machines		
				CO2 welders		
				Arc welders		
				Submerged arc welders		
	Mobile Cranes (Ton)			Profile cutting machine		
	5t			Drilling machines		
	10t			Guillotines		
	20t			Plate rolls		
	60t			Shotblasting		
	Other (Specify):			Wheelabrators		
				Machine shop facilities		
				Other		

11.	CAPACITY				
	Mark the appropriate box to indicate your category in terms of fabrication production capacity per month and /or line construction capacity per month				
	0 -100 tons		AND / OR	0 – 5 Km	
	100 -200 tons			5 -10 Km	
	200 – 500 tons			10 – 20 Km	
	500 - 1000 tons			20 - 40 Km	
	1000 -2000 tons			Over 40 Km/month	
	Over 2000 tons				

12.	Endorsement by a member company of the SAISC
	<p>I hereby endorse this application for membership of the SA Institute of Steel Construction.</p> <p>Name:</p> <p>Company:</p> <p>Signature: Date:</p>

Note: Application will only be considered if the following is attached:

- *Copy of Company registration document*
- *Copy of Representative's ID*